



Civilian Proxy Marriage Checklist

Legal stuff can be daunting. That's why we're here – to help you through the process. Please take a moment to review the required paperwork. When you are ready to file your application with the state of Kansas, having these documents on hand will help make the process smoother and faster.

What We Need To Get Started

These forms are available on our website and can be completed securely online (or you can download and send to us by email or fax.)

- Applicant Questionnaire, Partner #1 - all spaces filled out, online or paper faxed
- Applicant Questionnaire, Partner #2 - all spaces filled out, online or paper faxed
- Credit Card Authorization Form (signed and faxed or completed online)

What Will Be Needed to File Your Application

The Affidavits and Kansas Application forms will be provided as we progress.

- Affidavit for Designated Proxy, Partner #1
- Affidavit for Designated Proxy, Partner #2
- Waiver for Rubella Blood Test (signed and name printed) *for each partner*
- Divorce Decree (if applicable)
- Kansas Marriage Application Form
- Photocopied Proofs of Identity: A driver's license, passport or birth certificate for each partner